**Bangladesh Specialized Hospital PLC.**

**21-Shymoli, Mirpur Road, Dhaka-1207**

**BSH-PLC Vendor Enlistment Form**

**Section A: General Information**

1. **Company Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Business Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Office Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Mobile:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. **Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Website:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. **Authorized Contact Person (Name & Designation):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. **Type of Business Entity:**
   * Proprietorship
   * Partnership
   * Private Limited Company
   * Public Limited Company
   * Others (Specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section B: Legal & Financial Documents (Attach copies)**

1. Valid Trade License (updated)
2. Tax Identification Number (TIN)
3. VAT/BIN Registration Certificate
4. Updated Income Tax Certificate / Return Acknowledgement
5. Authorization letters or certificates for distributorship (If applicable)
6. Bank Solvency Certificate / Recent 6-month Bank Statements

**Section C: Nature of Supplies / Services**

*(Please tick the relevant categories you wish to enlist for)*

* Medical Capital Machinery / Equipment / Tools / Accessories
* Medical Consumables & Disposables
* Laboratory Equipment / Instruments / Reagents / Consumables
* Engineering & Maintenance (Civil / Electromechanical)
* F&B Equipment / Accessories / Utensils
* Printing / Stationery
* ICT / Office Equipment / Accessories
* Vehicle & Ambulance maintenance and services
* Civil & Construction works
* Protein & Perishable, Commodity Items
* Third-party service provider
* Linen / Housekeeping
* Pharmacy Supplies / Drugs / Medicines / Surgical Items
* Others (Specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section D: Company Profile & Experience**

1. **Year of Establishment:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Number of Employees:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Major Clients (Hospitals/Organizations):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. **Relevant past work orders should clearly indicate the year-wise work value (as per PO/Work Order), broken down by major components, along with satisfactory completion certificates issued by the concerned agencies for each work order / Contracts / Delivery Records (attach copies)**

**Section E: Policy Compliance**

Vendors must confirm compliance with BSH-PLC’s procurement policies:

* Compliance with Child Protection Policy
* No Conflict-of-Interest Declaration
* Commitment to Ethical Business Practices
* Adherence to Health, Safety, and Environmental Standards

**Section F: Declaration**

I/We hereby declare that the information provided is true and correct. I/We agree to comply with BSH-PLC’s procurement rules, policies, and code of conduct.

**Authorized Signatory:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name & Designation:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_